

**REGULAR MEETING OF THE BOARD
9:30 A.M., FRIDAY, SEPTEMBER 25, 2020
AGENDA**

- I. Call to Order – Mr. Jeff Letwin, Chairman**
- II. Pledge of Allegiance**
- III. Approval of Minutes:**
 - 1. July 24, 2020 Regular Meeting**
- IV. Report of the Chief Executive Officer – Ms. Katharine Kelleman**
- V. Report of Performance Oversight Committee – Ms. Michelle Zmijanac, Chair**
 - 1. Awarding of Bids**
 - 2. Authorization to Award Construction Contract for Central Business District Tunnel Lighting and Conduit Replacement Project**
 - 3. Authorization to Award Construction Contract for McKeesport Park and Ride Improvements Project**
 - 4. Authorization to Award Construction Contract for the Mt. Lebanon Tunnel Ventilation Rehabilitation Project**
 - 5. Authorization to Award General Construction, Mechanical Construction and Electrical Construction Contracts for Mechanical Improvements at the South Hills Village Rail Center Maintenance Building Project**
 - 6. Authorization to Extend and Amend Agreements with a Pool of Firms to Provide Legal Services**
 - 7. Authorization to Amend Agreement with Transdev Services, Inc. for ACCESS Program Services**
- VI. Report of Planning and Stakeholder Relations Committee – Mr. John L. Tague Jr., Chair**
 - 1. Authorization to Extend and Amend Agreements for General Planning Services**

VII. Report of Finance Committee – Ms. Ann Ogoreuc, Chair

1. July and August 2020 Financial Statements

VIII. Report of Technology Committee – Ms. Jennifer Liptak, Chair

1. Awarding of Bids

IX. New Business

X. Public Comment:

1. Laura Wiens, Pittsburghers for Public Transit

XI. NEXT REGULAR MEETING – October 23, 2020

XII. Adjournment

REPORT OF PERFORMANCE OVERSIGHT COMMITTEE

AWARDING OF BIDS

1. LEASE AND OPERATION OF THE WABASH HOV PARKING FACILITY (REVENUE)

This bid was publicly advertised and documents were distributed. One bid was received for the lease and operation of the Wabash HOV Parking Facility over a two-year term with three one-year option periods. This contract would lease the Authority's 160-space parking facility located on West Carson Street at the Wabash Tunnel to a private firm who will manage and operate the facility including (but not limited to) providing fare collection/gating equipment, onsite and offsite customer support, certain routine lot maintenance and upkeep and snow and ice removal.

The Authority would receive a monthly lease payment and therefore this solicitation was structured so that the award would be to the highest bid.

RECOMMENDATION: That a contract be awarded to the highest responsible bidder that submitted a responsive bid, PPG Public Parking, in the estimated amount of \$156,000.00 over the initial two-year period.

This price represents a 54 percent decrease over the previous revenue contract bid for these services six years ago. However, staff has determined the pricing and amount to be received by the Authority under the proposed contract to be fair and reasonable at this time in light of the significant continued impact the COVID-19 pandemic continues to have on commuter and special event parking facility occupancy levels in Downtown Pittsburgh and surrounding areas.

2. OIL, FUEL AND ANTIFREEZE ANALYSIS SERVICE

This bid was publicly advertised and ebusiness documents were distributed. Two firms accepted the invitation and two bids were received for oil, fuel and antifreeze analysis service over a three-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Tribologik Corporation, in the estimated amount of \$135,204.00 over the three-year period.

This price represents an eight percent decrease over the previous contract prices for these items three years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

3. ARTICULATED BUS BELLOWS

This bid was publicly advertised and ebusiness documents were distributed. Four firms accepted the invitation and three bids were received for articulated bus bellows over a two-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Dynatech Manufacturing Inc., in the estimated amount of \$388,360.00 over the two-year period.

There has been no recent purchase of these items, however, staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

4. CLEANING OF OIL WATER SEPERATORS

This bid was publicly advertised and ebusiness documents were distributed. A total of 11 firms accepted the invitation and nine bids were received for cleaning of oil water separators throughout the Authority's facilities over a three-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Envirotrac Ltd., in the estimated amount of \$422,040.00 over the three-year period.

This price represents a 17 percent decrease over the previous contract prices for these items three years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

5. BAGGED ROCK SALT

This bid was publicly advertised and ebusiness documents were distributed. Seven firms accepted the invitation and seven bids were received for bagged rock salt over a three-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, American Rock Salt Company LLC., in the estimated amount of \$527,325.00 over the three-year period.

This price represents a 17 percent decrease over the previous contract prices for these items three years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

6. SYNTHETIC AUTOMATIC TRANSMISSION FLUID

This bid was publicly advertised and ebusiness documents were distributed. Four firms accepted the invitation and four bids were received for synthetic automatic transmission fluid for the Authority's coach fleet over a two-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Brenntag Lubricants Northeast, in the estimated amount of \$572,400.00 over the two-year period.

This price represents a nine percent decrease over the previous contract prices for these items two years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

7. ANTIFREEZE (COOLANT)

This bid was publicly advertised and ebusiness documents were distributed. Eight firms accepted the invitation and seven bids were received for antifreeze (coolant) used in the Authority's coach fleet over a two-year period.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Brenntag Lubricants Northeast, in the estimated amount of \$306,000.00 over the two-year period.

This price represents a 24 percent decrease over the previous contract prices for this item two years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

RESOLUTION

RESOLVED, that recommendations as set forth in the report are accepted and that the chief executive officer or chief financial officer be, and hereby are, authorized and directed to execute such documents on behalf of Port Authority of Allegheny County as shall be required for the entry of proper contracts covering those items recommended for acceptance.

SUMMARY OF RESOLUTION

Authorization to Award Construction Contract for Central Business District Tunnel Lighting and Conduit Replacement Project

Contract No. SYS-20-02 (Contract) provides for, but is not limited to, the furnishing of all labor, material, equipment, tools, supervision and incidental items necessary for the demolition and replacement of lighting fixtures with new LED lighting fixtures, conduit, wire and receptacles as part of the Central Business District Tunnel Lighting and Conduit Replacement project (Project).

Port Authority of Allegheny County (Authority) prepared and publicly advertised bid documents for Project. Six bids were received and opened on August 3, 2020.

After review of the bids by the Authority staff and legal counsel, it has been determined that the bid of Wellington Power Corporation, in the amount of \$1,787,000.00, is the lowest responsive bid from responsible bidders meeting the Authority's requirement for Contract.

It is recommended that Contract be awarded to Wellington Power Corporation, in the amount of \$1,787,000.00, subject to completing pre-award requirements.

9/25/20
M. Zmijanac

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) is engaged in the design and construction of the Central Business District Lighting & Conduit Replacement project (Project).

WHEREAS, the work for Project includes, but is not limited to, the furnishing of all labor, material, equipment, tools, supervision and incidental items necessary for the demolition and the replacement of lighting fixtures, conduit, wire and receptacles in the central business district tunnels; and

WHEREAS, in order to perform Project, bid documents were prepared for Contract SYS-20-02 (Contract) and publicly advertised; and

WHEREAS, six bids for Contract were received and opened on August 3, 2020; and

WHEREAS, the bid of Wellington Power Corporation, in the amount of \$1,787,000.00, is the lowest responsive bid from a responsible bidder among the bids received for Contract; and

WHEREAS, the total bid of Wellington Power Corporation has been reviewed by staff and legal counsel of the Authority and is recommended for award of Contract.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer, chief development officer and/or chief engineer, or their respective designee, be, and hereby are, authorized to enter into an agreement, in a form approved by counsel, with Wellington Power Corporation, in the amount of \$1,787,000.00 for Contract, subject to successful completion of the pre-award requirements, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

SUMMARY OF RESOLUTION

Authorization to Award Construction Contract for McKeesport Park and Ride Improvements Project

Contract MCK-20-03 (Contract) provides for the furnishing of all engineering, labor, material, equipment, tools, supervision, and incidental items necessary for the McKeesport Park and Ride Improvements project (Project), including but not limited to, demolition and construction of paved parking area, paved bus travel lanes, underground storm water detention basin, site upgrades and improvements, bus shelters and an operator comfort building.

Port Authority of Allegheny County (Authority) prepared and publicly advertised bid documents and seven bids for Contract were received and opened on September 4, 2020.

After review of the bids by staff and legal counsel of the Authority, it has been determined that the bid of Tedesco Excavating & Paving, Inc., in the amount of \$2,543,723.91, for Contract is the lowest responsive bid from responsible bidders meeting the Authority's specifications for Project and the price is fair and reasonable.

It is recommended that Contract be awarded to Tedesco Excavating & Paving, Inc., in the amount of \$2,543,723.91, subject to completing pre-award requirements.

9/25/20
M. Zmijanac

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) is engaged in the design and construction of the McKeesport Park and Ride Improvements project (Project); and

WHEREAS, the work for Project includes, but is not limited to, the furnishing of all engineering, labor, material, equipment, tools, supervision, and incidental items necessary for demolition and construction of paved parking area, paved bus travel lanes, underground storm water detention basin, site upgrades and improvements, bus shelters and operator comfort building; and

WHEREAS, in order to perform Project, bid documents were prepared for Construction Contract MCK-20-03, McKeesport Park and Ride Improvements (Contract), and publicly advertised; and

WHEREAS, seven bids for Contract were received and opened on September 4, 2020; and

WHEREAS, the bid of Tedesco Excavating & Paving, Inc., in the amount of \$2,543,723.91, is the lowest responsive bid from a responsible bidder for Contract; and

WHEREAS, the respective bid of Tedesco Excavating & Paving, Inc., has been reviewed by the Authority's staff and legal counsel and is recommended for award of Contract.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer, chief development officer and/or chief engineer, or their respective designee, be, and hereby are, authorized to enter into an agreement, in a form approved by counsel, with Tedesco Excavating & Paving, Inc., in the amount of \$2,543,723.91, for Contract, subject to successful completion of the pre-award requirements, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

SUMMARY OF RESOLUTION

Authorization to Award Construction Contract for the Mt. Lebanon Tunnel Ventilation Rehabilitation Project

Contract LRT-20-07 (Contract) provides for the furnishing of engineering, labor, material, equipment, tools, supervision and incidental items necessary for the Mt. Lebanon Tunnel Ventilation Rehabilitation project, including but not limited to, replacement of emergency ventilation fans, dampers, noise attenuators and electrical and control systems.

Bid documents were prepared and publicly advertised by the Port Authority of Allegheny County (Authority). Five bids for Contract were received and opened on September 8, 2020.

After review of the bids by the Authority's staff and legal counsel, it has been determined that the bid of Wellington Power Corporation, in the amount of \$5,103,000.00, for Contract is the lowest responsive bid from responsible bidders meeting the Authority's specifications for the project and the prices are fair and reasonable.

It is recommended that Contract be awarded to Wellington Power Corporation, in the amount of \$5,103,000.00, subject to completing pre-award requirements.

9/25/20
M. Zmijanac

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) is engaged in the design and construction of the Mt. Lebanon Tunnel Ventilation Rehabilitation project (Project); and

WHEREAS, the work for Project includes, but is not limited to, the furnishing of all engineering, labor, material, equipment, tools, supervision and incidental items necessary for replacement of emergency ventilation fans, dampers, noise attenuators and electrical and control systems; and

WHEREAS, in order to perform Project, bid documents were prepared for Construction Contract LRT-20-07 Mt. Lebanon Tunnel Ventilation Rehabilitation (Contract) and publicly advertised; and

WHEREAS, five bids for Contract were received and opened on September 8, 2020; and

WHEREAS, the Authority has determined that the bid of Wellington Power Corporation, in the amount of \$5,103,000.00, is the lowest responsive bid from a responsible bidder for Contract; and

WHEREAS, the bid of Wellington Power Corporation has been reviewed by the Authority's staff and legal counsel and is recommended for award of Contract.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer, chief development officer, and/or chief engineer, or their respective designee, be, and hereby are, authorized to enter into an agreement, in a form approved by counsel, with Wellington Power Corporation, in the amount of \$5,103,000.00 for Contract, subject to successful completion of the pre-award requirements,, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

SUMMARY OF RESOLUTION

Authorization to Award General Construction, Mechanical Construction and Electrical Construction Contracts for Mechanical Improvements at the South Hills Village Rail Center Maintenance Building Project

Contracts SYS-20-04 G, H, and E (Contracts) provide for, but are not limited to, the furnishing of all engineering, labor, material, equipment, tools, supervision and incidental items necessary for the Mechanical Improvements at South Hills Rail Center Maintenance Building project (Project).

Contract SHV-20-04-G provides for General Construction work, including but not limited to, the construction of a rooftop davit crane and steel roof framing, roof patching and modifications to support the HVAC equipment.

Contract SHV-20-04-H provides for Mechanical Construction work, including but not limited to, the demolition and construction of HVAC air handlers, pumps, exhaust fans, unit heaters, variable air volume boxes and associated controls.

Contract SHV-20-04-E provides for Electrical Construction work, including but not limited to, material, items necessary for the demolition and construction of electrical and communication system upgrades, variable frequency drives and duct smoke detectors to support the HVAC equipment.

Bid documents were prepared and publicly advertised by the Port Authority of Allegheny County (Authority). One bid for the General Construction Contract; five bids for the Mechanical Construction Contract; and six bids for the Electrical Construction Contract were timely received and opened.

After review of the bids by the Authority's staff and legal counsel, it has been determined that the bid of Plavchak Construction Company, Inc., in the amount of \$493,000.00, for Contract SHV-20-04-G, General Construction; the bid of Lugaila Mechanical, Inc., in the amount of \$1,980,000.00, for Contract SHV-20-04-H, Mechanical Construction; and the bid of Westmoreland Electric Services, LLC, in the amount of \$269,000.00, for Contract SHV-20-04-E, Electrical Construction are the lowest responsive bids from responsible bidders meeting the Authority's specifications for the Project and the prices are fair and reasonable.

It is recommended that Contracts be awarded to the respective bids of Plavchak Construction Company, Inc., Lugaila Mechanical, Inc., and Westmoreland Electric Services for Project, all subject to completing pre-award requirements.

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) is engaged in the design and construction of the Mechanical Improvements at South Hills Village Rail Center Maintenance Building project (Project); and

WHEREAS, the work for Project includes, but is not limited to, the furnishing of all engineering, labor, material, equipment, tools, supervision and incidental items necessary for: demolition and construction of a rooftop davit crane, steel roof framing, roof patching, HVAC air handlers, pumps, exhaust fans, unit heaters, variable air volume boxes, associated controls, electrical and communication system upgrades, variable frequency drives and duct smoke detectors; and

WHEREAS, in order to perform Project, bid documents were prepared for Contracts SHV-20-04-G, General Construction, SHV-20-04-H, Mechanical Construction, SHV-20-04-E, Electrical Construction, Mechanical Improvements at South Hills Village Rail Center Maintenance Building Project (Contracts), and publicly advertised; and

WHEREAS, one bid for General Construction Contract, five bids for Mechanical Construction Contract, and six bids for Electrical Construction Contract were timely received and opened; and

WHEREAS, the bid of Plavchak Construction Company, Inc., in the amount of \$493,000.00, is the lowest responsive bid, from a responsible bidder for Contract SHV-20-04-G, General Construction; the bid of Lugaila Mechanical, Inc., in the amount of \$1,980,000.00, is the lowest responsive bid, from a responsible bidder, among the bids received for Contract SHV-20-04-H, Mechanical Construction; and the bid of Westmoreland Electric Services, LLC, in the amount of \$269,000.00, is the lowest responsive bid, from a responsible bidder, among the bids received for Contract SHV-20-04-E, Electrical Construction; and

WHEREAS, the respective bids of Plavchak Construction Company, Inc., Lugaila Mechanical, Inc., and Westmoreland Electric Services, LLC, have been reviewed by Authority's staff and legal counsel and are recommended for award of the respective Contracts.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer, chief development officer, and/or chief engineer, or their respective designee, be, and hereby are, authorized to enter into agreements, in forms approved by counsel, with Plavchak Construction Company, Inc., in the amount of \$493,000.00, for Contract SHV-20-04-G, General Construction; with Lugaila Mechanical, Inc., in the amount of \$1,980,000.00, for Contract SHV-20-04-H, Mechanical Construction; and with Westmoreland Electric Services, LLC, in the amount of \$269,000.00, for Contract SHV-20-04-E, Electrical Construction, all subject to successful completion of the pre-award requirements, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

SUMMARY OF RESOLUTION

Authorization to Extend and Amend Agreements with a Pool of Firms to Provide Legal Services

In May of 2014, Port Authority of Allegheny County (Authority) issued Request for Proposals No. 14-01 seeking a pool of law firms to provide legal services to the Authority on an as-needed basis in the following fields of law: Public Liability Defense; Workers' Compensation; Labor Contract Negotiation, Application and Related Labor Matters; Human Resources and Employment Law; Public Sector Procurement, Real Estate and Environmental; Financial Services; Police Advisory and Criminal Law; and First Amendment, Right-to-Know and Other Public Sector Legal Matters (Services).

On September 26, 2014, the Authority's Board authorized the Authority to enter into agreements (Agreements) with the identified pool of law firms in the designated fields of law for a five-year period with the option to extend the term of each Agreement up to three additional years at the sole discretion of the Authority. On November 22, 2019, the Authority's Board authorized the Authority to exercise the first option year to extend the term of each Agreement one year.

Agreements are currently set to expire on December 31, 2020. To date, Services provided by the pool of law firms under Agreements has been satisfactory and staff of the Authority recommends exercising the second and third option years to extend the term of Agreements two additional years through December 31, 2022, to ensure that critical legal services and representation of the Authority in various active legal matters can continue. The pool of law firms and each firm's designated field(s) of law is identified on Exhibit "A" to the resolution.

This resolution authorizes the Authority to extend and amend Agreements with the pool of law firms identified on Exhibit "A" to the resolution for two additional years through December 31, 2022.

RESOLUTION

WHEREAS, in May of 2014, Port Authority of Allegheny County (Authority) issued Request for Proposals No. 14-01 seeking a pool of law firms to provide legal services to the Authority on an as-needed basis in designated fields of law (Services); and

WHEREAS, on September 26, 2014, the Authority's Board authorized the Authority to enter into agreements (Agreements) with the identified pool of law firms in the designated fields of law for a five-year period with the option to extend the term of each Agreement up to three additional years at the sole discretion of the Authority; and

WHEREAS, on November 22, 2019, the Authority's Board authorized the Authority to exercise the first option year to extend the term of each Agreement one year.

WHEREAS, Agreements are currently set to expire on December 31, 2020, and staff of the Authority recommends exercising the second and third option years to extend the term of Agreements two additional years through December 31, 2022; and

WHEREAS, the pool of law firms, and each firm's designated field(s) of law, is identified on Exhibit "A" to this resolution.

NOW, THEREFORE, BE IT RESOLVED that the chief executive officer, chief legal officer and/or chief financial officer be, and hereby are, authorized to extend Agreements with the pool of law firms identified on Exhibit "A" to this resolution two additional years through December 31, 2022, in a form approved by legal counsel, and to take all such other actions necessary and proper to carry out the purpose and intent of this resolution.

EXHIBIT A

Name of Firms	Public Liability Defense	Workers' Compensation	Labor Contract Negotiation, and Application and Related Labor Matters	Human Resources and Employment Law	Public Sector Procurement, Real Estate and Environmental	Financial Services	Police Advisory and Criminal Law	First Amendment, Right-to-Know Law and Other Public Sector Legal Matters
Buchanan Ingersoll & Rooney PC (Agr. No. R14-01-B)				X	X	X		
Campbell Durrant Beatty Falombo & Miller, P.C. (Agr. No. R14-01-C)*			X	X				X
Eckert Seamans Cherin & Mellott, LLC (Agr. No. R14-01-D)**			X	X	X	X		X
Evashavik Law, LLC (Agr. No. R14-01-E)	X	X					X	
JonesPassodelis, PLLC (Agr. No. R14-01-F)	X			X			X	X
Leech Fishman Fuscaldo & Lampl, LLC (Agr. No. R14-01-G)				X	X		X	
McGuireWoods LLP (Partial Assignment of Agr. No. R14-01-B)								
Meyer, Darragh, Buckler, Bebenek & Eck, P.L.L.C. (Agr. No. R14-01-H)	X	X						X
Meyer, Unkovic & Scott, LLP (Agr. No. R14-01-I)								
Thompson, Rhodes & Cowie, P.C. (Agr. No. R14-01-J)		X			X			
Tucker Arensberg, P.C. (Agr. No. R14-01-K)		X					X	

"X" - Designates the field(s) of law for which the firm has been selected/approved to provide Authority legal services for.

* - Designated Primary Labor Counsel

** - Designated Board Solicitor

SUMMARY OF RESOLUTION

Authorization to Amend Agreement with Transdev Services, Inc. for ACCESS Program Services

In February 2017, Port Authority of Allegheny County (Authority) issued Request for Proposals No. 17-01 to obtain the services of a firm to provide professional services to coordinate and administer paratransit services for individuals with disabilities and elderly persons in Allegheny County, also known as ACCESS (Services).

In April 2017, the Authority's Board authorized the award of a five-year agreement with Transdev Services, Inc. (Transdev) for Services (Agreement). Agreement specifies that a not-to-exceed amount will be established for each fiscal year. In May 2020, the Board authorized a total not-to-exceed amount of \$2,716,900.00 for the provision of Services for Port Authority fiscal year 2021 covering the period July 1, 2020 through June 30, 2021.

Due to the ongoing COVID-19 pandemic, ACCESS ridership continues to be well below historical ridership levels, which has significantly increased the total cost per passenger for ACCESS carriers and overall operating costs to provide Services. The federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) has provided certain funding relief for COVID-19 related losses and expenditures to Port Authority and other government agencies, and CARES Act funding can also be utilized to reimburse additional costs per passenger and overall operating cost increases for ACCESS carriers to provide Services as a result of COVID-19 related ridership losses.

To provide CARES Act funding for Services, the Authority is required by Federal Transit Administration CARES Act funding guidance to amend its Agreement with Transdev to specifically provide that CARES Act funding may and will be utilized to fund increased total costs per passenger and overall increased operating costs resulting from the ridership losses caused by the COVID-19 pandemic. The Authority and Transdev have negotiated a proposed amendment to Agreement to permit the use of CARES Act funding (Amendment), subject to final review and approval by the Authority's Board.

This resolution would authorize the Authority to enter into Amendment with Transdev, in a form approved by legal counsel.

RESOLUTION

WHEREAS, Port Authority of Allegheny County (Authority) sponsors a coordinated shared-ride paratransit service, known as ACCESS, for individuals with disabilities and elderly persons in Allegheny County;

WHEREAS, in April 2017, the Authority's Board authorized the award of an agreement (Agreement) to Transdev Services, Inc. (Transdev), to provide the coordinated paratransit system services, known as ACCESS (Services), for a five-year period; and

WHEREAS, Agreement requires that a not-to-exceed amount be negotiated by the parties and approved by the Board for each Port Authority fiscal year; and

WHEREAS, in May 2020, the Board authorized a total not-to-exceed amount of \$2,716,900.00 for the provision of Services for the fourth year of Agreement for Port Authority fiscal year 2021 covering the period July 1, 2020 through June 31, 2021; and

WHEREAS, the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) has provided certain funding relief for COVID-19 related losses and expenditures to Port Authority and other government agencies. CARES Act funding can also be utilized to reimburse additional costs per passenger and overall operating cost increases for ACCESS carriers to provide Services as a result of COVID-19 related ridership losses; and

WHEREAS, to provide CARES Act funding for Services, the Authority is required by Federal Transit Administration CARES Act funding guidance to amend its Agreement with Transdev to specifically provide that CARES Act funding may and will be utilized to fund increased total costs per passenger and overall increased operating costs resulting from the ridership losses caused by the COVID-19 pandemic; and

WHEREAS, the Authority and Transdev have negotiated a proposed amendment to Agreement to permit the use of CARES Act funding (Amendment), subject to final review and approval by the Authority's Board.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer, chief development officer and/or chief financial officer be, and hereby are, authorized to execute Amendment to Agreement with Transdev, in a form approved by counsel, to permit the use of CARES Act funding for ACCESS operating cost increases caused by COVID-19 ridership impacts and increased costs per passenger arising from same, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

**REPORT OF PLANNING AND STAKEHOLDER RELATIONS
COMMITTEE**

SUMMARY OF RESOLUTION

Authorization to Extend and Amend Agreements for General Planning Services

In April 2016, Port Authority of Allegheny County (Authority), in accordance with its Board-adopted Procurement Policy and Procedures for Competitive Negotiations for Professional and Technical Services, issued Request for Proposals No.16-10 to obtain firms to provide general planning services (Services) that can be utilized on an as-needed basis. Services under the agreements are in the categories of Urban Planning, Economic Analysis and Environmental Planning.

In August 2016, the Authority's Board authorized the award of agreements (Agreements) to Community Solutions Group, a GAI Consultants, Inc. Service Group and WSP USA Inc., to provide Services for an initial term of four years for a total not-to-exceed amount of \$3,080,000, to be allocated on an as-needed basis through task specific work orders. Agreements also contain one additional option year to be exercised by the Authority in its sole discretion.

To date, Services performed by Community Solutions Group, a GAI Consultants, Inc. Service Group and WSP USA Inc., have been satisfactory and in compliance with Agreements.

The initial four-year term of Agreements expires on October 31, 2020. The Authority has determined that it is in its best interest to exercise the option year, extending the term of Agreements to October 31, 2021, with no increase to the total not-to-exceed amount, in order for Services to continue to be performed.

The resolution authorizes an amendment to Agreements to extend the term of Agreements for one additional year to October 31, 2021, with no increase to the total not-to-exceed amount.

9/25/20
J. Tague

RESOLUTION

WHEREAS, Port Authority of Allegheny County's (Authority) Board, following issuance of Request for Proposals No.16-10, authorized the award of agreements (Agreements) to Community Solutions Group, a GAI Consultants, Inc. Service Group and WSP USA Inc., to provide general planning services (Services) for an initial term of four years for a total not-to-exceed amount of \$3,080,000; and

WHEREAS, Agreements provide for an option to extend the term of Agreements for up to one additional year at the sole discretion of the Authority; and

WHEREAS, the initial four-year term of Agreements expires on October 31, 2020; and

WHEREAS, Services performed by the contractors have been satisfactory and in compliance with Agreements; and

WHEREAS, the Authority has determined that it is in its best interest to exercise the option year and extend the term of Agreements to October 31, 2021; and

WHEREAS, the Authority has also determined that no increase to the previously authorized total not-to-exceed amount is necessary.

NOW, THEREFORE, BE IT RESOLVED, that the chief executive officer and/or chief development officer be, and hereby are, authorized to execute an amendment to Agreements with Community Solutions Group, a GAI Consultants, Inc. Service Group and WSP USA Inc., in a form approved by counsel, to extend the term of Agreements for one additional year to October 31, 2021, with no increase to the total not-to-exceed amount for Agreements, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.

REPORT OF FINANCE COMMITTEE

JULY 2020 FINANCIAL STATEMENTS



PORT AUTHORITY OF ALLEGHENY COUNTY
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES

	Monthly Actuals			Year to Date Actuals		
	July 2019	July 2020	Variance	FY2020	FY2021	Variance
REVENUE :						
Passenger revenue -						
Bus, Light Rail & Incline Plane	\$7,817,163	\$2,246,541	(\$5,570,622)	\$7,817,163	\$2,246,541	(\$5,570,622)
ACCESS program service	882,183	882,183	\$0	882,183	882,183	\$0
Advertising	223,200	65,272	(\$157,928)	223,200	65,272	(\$157,928)
Interest income	225,340	43,122	(\$182,218)	225,340	43,122	(\$182,218)
Other income	36,489	18,837	(\$17,652)	36,489	18,837	(\$17,652)
Total Operating Income	\$9,184,375	\$3,255,955	(\$5,928,420)	\$9,184,375	\$3,255,955	(\$5,928,420)
EXPENSE :						
Wages & salaries	\$9,399,592	\$9,402,433	(\$2,841)	\$9,399,592	\$9,402,433	(\$2,841)
Employee benefits	13,200,743	13,551,191	(\$350,448)	13,200,743	13,551,191	(\$350,448)
Materials & supplies	3,254,973	3,116,057	\$138,916	3,254,973	3,116,057	\$138,916
Provision for injuries & damages	266,809	234,008	\$32,801	266,809	234,008	\$32,801
Purchased services	186,676	390,467	(\$203,791)	186,676	390,467	(\$203,791)
Utilities	182,152	229,553	(\$47,401)	182,152	229,553	(\$47,401)
Other expense	481,829	382,057	\$99,772	481,829	382,057	\$99,772
Interest	0	0	\$0	0	0	\$0
ACCESS program service	2,328,922	2,365,110	(\$36,188)	2,328,922	2,365,110	(\$36,188)
Total Expense	\$29,301,696	\$29,670,876	(\$369,180)	\$29,301,696	\$29,670,876	(\$369,180)
Deficit before Subsidy	(\$20,117,321)	(\$26,414,921)	(\$6,297,600)	(\$20,117,321)	(\$26,414,921)	(\$6,297,600)
Operating Subsidy:						
County Drink Tax Revenue						
RAD Assistance - Local						
Gen Operating Assist - State	275,000	182,143	(92,857)	275,000	182,143	(92,857)
Gen Op Assist - State Match 5310	2,410,600	1,652,227	(758,372)	2,410,600	1,652,227	(758,372)
Defer State Operating Assist						
Cost of Contracting						
Redistribute to Vehicle Overhaul						
Redistribute to Capital Accounts						
Fringe Benefits Redistrib Cap Accts						
Preventive Maintenance						
ACM Capitalizations						
Third Party Reimbursements	21,331	9,136	(12,195)	21,331	9,136	(12,195)
ACCESS-JARC/New Freedom						
ACCESS-5310 revenue						
ACCESS-PWD	51,700	51,600	(100)	51,700	51,600	(100)
CARES - Port Authority						
Total Subsidy	\$2,758,631	\$1,895,106	(\$863,524)	\$2,758,631	\$1,895,106	(\$863,524)
Surplus/Deficit	(\$17,358,690)	(\$24,519,815)	\$7,161,124	(\$17,358,690)	(\$24,519,815)	\$7,161,124



PORT AUTHORITY OF ALLEGHENY COUNTY
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES

	Month of July 2020			1 Month Year-to-Date		
	Budget	Actual	Variance	Budget	Actual	Variance
REVENUE :						
Passenger revenue -						
Bus, Light Rail & Incline Plane	\$7,817,163	\$2,246,541	(\$5,570,622)	\$7,817,163	\$2,246,541	(\$5,570,622)
ACCESS program service	882,183	882,183	\$0	882,183	882,183	\$0
Advertising	223,200	65,272	(\$157,928)	223,200	65,272	(\$157,928)
Interest income	225,340	43,122	(\$182,218)	225,340	43,122	(\$182,218)
Other income	36,489	18,837	(\$17,652)	36,489	18,837	(\$17,652)
Total Operating Income	\$9,184,375	\$3,255,955	(\$5,928,420)	\$9,184,375	\$3,255,955	(\$5,928,420)
EXPENSE :						
Wages & salaries	\$9,078,098	\$9,402,433	(\$324,335)	\$9,078,098	\$9,402,433	(\$324,335)
Employee benefits	15,140,649	13,551,191	\$1,589,458	15,140,649	13,551,191	\$1,589,458
Materials & supplies	4,150,405	3,116,057	\$1,034,348	4,150,405	3,116,057	\$1,034,348
Provision for injuries & damages	672,415	234,008	\$438,407	672,415	234,008	\$438,407
Purchased services	1,788,169	390,467	\$1,397,702	1,788,169	390,467	\$1,397,702
Utilities	687,439	229,553	\$457,886	687,439	229,553	\$457,886
Other expense	2,466,465	382,057	\$2,084,408	2,466,465	382,057	\$2,084,408
Interest	0	0	\$0	0	0	\$0
ACCESS program service	2,435,235	2,365,110	\$70,125	2,435,235	2,365,110	\$70,125
Total Expense	\$36,418,875	\$29,670,876	\$6,747,999	\$36,418,875	\$29,670,876	\$6,747,999
Deficit before Subsidy	(\$27,234,500)	(\$26,414,921)	\$819,579	(\$27,234,500)	(\$26,414,921)	\$819,579
Operating Subsidy:						
County Drink Tax Revenue			\$0			\$0
RAD Assistance - Local		182,143	(\$92,857)	275,000	182,143	(\$92,857)
Gen Operating Assist - State	275,000	1,652,227	(\$758,373)	2,410,600	1,652,227	(\$758,373)
Gen Op Assist - State Match 5310			\$0			\$0
Defer State Operating Assist			\$0			\$0
Cost of Contracting			\$0			\$0
Redistribute to Vehicle Overhaul			\$0			\$0
Redistribute to Capital Accounts			\$0			\$0
Fringe Benefits Redistrib Cap Accts	169,383		(\$169,383)	169,383		(\$169,383)
Preventive Maintenance	85,000		(\$85,000)	85,000		(\$85,000)
ACM Capitalizations			\$0			\$0
Third Party Reimbursements			\$0			\$0
ACCESS-JARC/New Freedom	5,000	9,136	\$4,136	5,000	9,136	\$4,136
ACCESS-5310 revenue			\$0			\$0
ACCESS-PWD			\$0			\$0
CARES - Port Authority	51,600	51,600	\$0	51,600	51,600	\$0
Total Subsidy	\$3,004,916	\$1,895,106	(\$1,109,810)	\$3,004,916	\$1,895,106	(\$1,109,810)
Surplus/Deficit	(\$24,229,584)	(\$24,519,815)	(\$290,231)	(\$24,229,584)	(\$24,519,815)	(\$290,231)

AUGUST 2020 FINANCIAL STATEMENTS

PORT AUTHORITY OF ALLEGHENY COUNTY
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES

	Month of August 2020			2 Month Year-to-Date			Notes
	Budget	Actual	Variance	Budget	Actual	Variance	
REVENUE :							
Passenger revenue -							
Bus, Light Rail & Incline Plane	\$7,259,189	\$2,348,629	(\$4,890,560)	\$15,076,352	\$4,615,170	(\$10,461,182)	
ACCESS program service	882,183	882,183	\$0	1,764,366	1,764,366	\$0	
Advertising	228,016	164,095	(\$63,921)	451,216	229,367	(\$221,849)	
Interest income	226,835	27,802	(\$199,033)	452,175	70,924	(\$381,251)	
Other income	120,116	78,320	(\$41,796)	156,605	97,157	(\$59,448)	
Total Operating Income	\$8,716,339	\$3,521,029	(\$5,195,310)	\$17,900,714	\$6,776,984	(\$11,123,730)	Total Operating Income was \$5.2 million below budget for the month of August and \$11.1 million below budget year-to-date. Both variances are due to lower Passenger Revenue. ACCESS Program Service Revenue is booked to budget. CARES ACT funding will be used to rectify shortfall.
EXPENSE :							
Wages & salaries	\$13,861,346	\$14,077,467	(\$216,121)	\$22,939,444	\$23,479,901	(\$540,457)	
Employee benefits	13,929,032	12,732,458	\$1,196,574	29,069,681	26,283,649	\$2,786,032	
Materials & supplies	4,118,203	2,767,138	\$1,351,065	8,268,608	5,883,195	\$2,385,413	
Provision for injuries & damages	372,415	269,984	\$102,431	1,044,830	503,992	\$540,838	
Purchased services	1,702,243	410,592	\$1,291,651	3,490,412	801,060	\$2,689,352	
Utilities	687,439	406,636	\$280,803	1,374,878	636,189	\$738,689	
Other expense	1,067,141	414,908	\$652,233	3,533,606	796,965	\$2,736,641	
Interest			\$0			\$0	
ACCESS program service	2,435,235	2,365,110	\$70,125	4,870,470	4,730,220	\$140,250	
Total Expense	\$38,173,054	\$33,444,293	\$4,728,761	\$74,591,929	\$63,115,171	\$11,476,758	All expense categories except "Wages & Salaries" are below budget for the month of August and from a year-to-date perspective. Wages & Salaries are over budget due to lower Sick and Vacation expense which is included in Employee Benefits.
Deficit before Subsidy	(\$29,456,715)	(\$29,923,264)	(\$466,549)	(\$56,691,215)	(\$56,338,187)	\$353,028	
Operating Subsidy:							
County Drink Tax Revenue			\$0			\$0	
RAD Assistance - Local	275,000	182,143	(\$92,857)	550,000	364,286	(\$185,714)	
Gen Operating Assist - State	11,980,904	44,233,605	\$32,252,701	14,391,504	45,885,832	\$31,494,328	
Gen Op Assist - State Match 5310			\$0			\$0	
Defer State Operating Assist			\$0			\$0	
Cost of Contracting			\$0			\$0	
Redistribute to Vehicle Overhaul	540,000	391,753	(\$148,247)	540,000	391,753	(\$148,247)	
Redistribute to Capital Accounts	169,383	204,865	\$35,482	338,766	204,865	(\$133,901)	
Fringe Benefits Redistrib Cap Accts	85,000	84,376	(\$624)	170,000	84,326	(\$85,674)	
Preventive Maintenance	1,143,905	1,143,905	\$0	1,143,905	1,143,905	\$0	
ACM Capitalizations			\$0			\$0	
Third Party Reimbursements	5,000	4,468	(\$532)	10,000	13,605	\$3,605	
ACCESS-JARC/New Freedom			\$0			\$0	
ACCESS-5310 revenue	51,600	51,600	\$0	103,200	103,200	\$0	
ACCESS-PWD	8,333		(\$8,333)	16,666		(\$16,666)	
CARES - Port Authority							
Total Subsidy	\$14,259,125	\$46,296,665	\$32,037,540	\$17,264,041	\$48,191,772	\$30,927,731	Total Subsidy is \$30.9 million above budget due to receipt of State Operating Assistance in August versus receipt in September last fiscal year.
Surplus/Deficit	(\$15,197,590)	\$16,373,401	\$31,570,991	(\$39,427,174)	(\$8,146,415)	\$31,280,759	

PORT AUTHORITY OF ALLEGHENY COUNTY
COMPARATIVE SUMMARY OF REVENUES AND EXPENSES

	Monthly Actuals			Year to Date Actuals			Notes
	August 2019	August 2020	Variance	FY2020	FY2021	Variance	
REVENUE :							
Passenger revenue -							
Bus, Light Rail & Incline Plane	\$7,267,314	\$2,348,629	(\$4,898,685)	\$15,093,576	\$4,615,170	(\$10,478,406)	
ACCESS program service	882,183	882,183	\$0	1,764,366	1,764,366	\$0	
Advertising	227,996	164,095	(\$63,901)	451,196	229,367	(\$221,829)	
Interest income	226,835	27,802	(\$199,033)	452,175	70,924	(\$381,251)	
Other income	111,991	78,320	(\$33,671)	139,381	97,157	(\$42,224)	
Total Operating Income	\$8,716,319	\$3,521,029	(\$5,195,290)	\$17,900,694	\$6,776,984	(\$11,123,710)	Total Operating Income is \$11.1 million below last fiscal year's levels. All revenues categories except ACCESS Program Revenues are below last year's levels. Shortfall will be addressed with CARES ACT Funding.
EXPENSE :							
Wages & salaries	\$12,964,612	\$14,077,467	(\$1,112,855)	\$22,364,205	\$23,479,901	(\$1,115,696)	
Employee benefits	12,570,769	12,732,458	(\$161,689)	25,771,812	26,283,649	(\$511,837)	
Materials & supplies	3,913,342	2,767,138	\$1,146,204	7,168,315	5,883,195	\$1,285,120	
Provision for injuries & damages	261,473	269,984	(\$8,511)	527,983	503,992	\$23,991	
Purchased services	999,566	410,592	\$588,974	1,186,242	801,060	\$385,182	
Utilities	634,939	406,636	\$228,303	814,091	636,189	\$177,902	
Other expense	607,958	414,908	\$193,050	1,089,788	796,965	\$292,823	
Interest	0	0	\$0	0	0	\$0	
ACCESS program service	2,328,922	2,365,110	(\$36,188)	4,657,844	4,730,220	(\$72,376)	
Total Expense	\$34,281,581	\$33,444,293	\$837,288	\$63,580,280	\$63,115,171	\$465,109	Total Expense is \$465,109 below last fiscal year's levels.
Deficit before Subsidy	(\$25,565,262)	(\$29,923,264)	(\$4,358,002)	(\$45,679,586)	(\$56,338,187)	(\$10,658,601)	
Operating Subsidy:							
County Drink Tax Revenue							
RAD Assistance - Local							
Gen Operating Assist - State	275,000	182,143	(92,857)	550,000	364,286	(185,714)	
Gen Op Assist - State Match 5310	11,980,903	44,233,605	32,252,702	14,391,503	45,885,832	31,494,329	
Defer State Operating Assist							
Cost of Contracting							
Redistribute to Vehicle Overhaul	794,861	391,753	(403,108)	794,861	391,753	(403,108)	
Redistribute to Capital Accounts	1,634,448	204,865	41,417	1,634,448	204,865	41,417	
Fringe Benefits Redistrib Cap Accts	86,186	84,326	(1,860)	86,186	84,326	(1,860)	
Preventive Maintenance	4,201,506	1,143,905	(3,057,601)	4,201,506	1,143,905	(3,057,601)	
ACM Capitalizations							
Third Party Reimbursements	98,464	4,468	(93,996)	119,795	13,605	(106,190)	
ACCESS-JARC/New Freedom							
ACCESS-5310 revenue							
ACCESS-PWD	51,700	51,600	(100)	103,400	103,200	(200)	
CARES - Port Authority							
Total Subsidy	\$17,652,068	\$46,296,665	\$ 28,644,597	\$20,410,699	\$48,191,772	\$ 27,781,073	Total Subsidy is \$27.7 million higher than last fiscal year. Primarily this is due to receipt of State Operating Assistance in August versus in September last fiscal year.
Surplus/Deficit	(\$7,913,194)	\$16,373,401	\$ 24,286,595	(\$25,268,887)	(\$8,146,415)	\$17,122,472	

REPORT OF TECHNOLOGY COMMITTEE

AWARDING OF BIDS

1. CONNECT BANDS

This bid was publicly advertised and ebusiness documents were distributed. Two firms accepted the invitation and two bids were received for Connect Bands over a three-year period.

The low bidder did not provide a working sample and therefore is ineligible for award.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, Electronic Data Magnetix, in the estimated amount of \$134,535.00 over the three-year period.

There has been no recent purchase of these items, however, staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

2. VMWARE HORIZON SUPPORT AND SUBSCRIPTION SERVICES

This bid was publicly advertised and ebusiness documents were distributed. Five firms accepted the invitation and five bids were received for VMware Horizon support and subscription services over a one-year period.

The low bidder inserted their own terms and conditions which altered the bid documents in their entirety and is therefore ineligible for award.

RECOMMENDATION: That a contract be awarded to the low responsible bidder that submitted a responsive bid, SAITECH Inc, in the estimated amount of \$127,900.01 over the one-year period.

This price represents a 44 percent increase over the previous contract prices for these services four years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

RESOLUTION

RESOLVED, that recommendations as set forth in the report are accepted and that the chief executive officer or chief financial officer be, and hereby are, authorized and directed to execute such documents on behalf of Port Authority of Allegheny County as shall be required for the entry of proper contracts covering those items recommended for acceptance.