

PERFORMANCE OVERSIGHT COMMITTEE MEETING

September 18, 2025

Board Committee Members

Tia McClenney, Chair
Tom Burgunder (in-person)
Senator Lindsey Williams
Jen Liptak

Other Board Member

Dr. Chris Brussalis (in-person)
Bobbie Fan
Rep. Aerion Abney
Emma Shoucair

Approval of Minutes:

The minutes of the July 17, 2025 Performance Oversight Committee meeting were approved.

Proposed Resolutions:

The Committee first reviewed one procurement item and determined the bid to be in accordance with PRT's procurement policies and procedures and the price to be fair and reasonable.

The Performance Oversight Committee agreed to recommend authorizing the award of the bid listed in the resolution for the amount of \$3,764,999.00.

The next resolution reviewed would authorize PRT to enter into a lease with the Pennsylvania Department of Transportation.

It was reported that in February 2001, PRT entered into an agreement with PennDOT to lease property on Chateau Street and Beaver Avenue adjacent to PRT's Manchester Main Shop Maintenance Building for employee parking and transit patrons. The lease was for 25 years at no cost to PRT, though PRT is responsible for maintaining the property.

In April 2009, the agreement was amended to permit PRT to sub-lease to third parties, with PennDOT's approval.

The Performance Oversight Committee agreed to recommend entering into a 10-year lease agreement with PennDOT in order to continue using a portion of the leased property to sub-lease to a third party and using the remainder of the lot for PRT employee parking.

The next resolution reviewed would authorize PRT to enter into an interagency agreement with the City of Pittsburgh for the Liberty Avenue Highway Safety Improvement Project near the 26th Street ramp to PRT's East Busway. For the City to complete the project, it is requesting access to the East Busway on and around the 26th Street ramp during the project and then access will be authorized to continue for the limited purpose of maintenance of the City's improvements.

The Performance Oversight Committee agreed to recommend entering into an interagency agreement with the City of Pittsburgh for the performance of this Project and continued maintenance.

The next resolution reviewed was seeking the Board's authorization for PRT to enter into an interagency agreement with the Borough of Ingram for the Ingram Avenue Improvement project near the Ingram Avenue ramp to the West Busway.

For the Borough to complete the project, it is requesting access to the West Busway on and around the Ingram Avenue Ramp during the project and then access will be authorized to continue for the limited purpose of maintenance of the Borough's improvements.

The Performance Oversight Committee agreed to recommend entering into an interagency agreement with the Borough of Ingram for the performance of this Project and continued maintenance.

The next resolution was seeking authorization for PRT to enter into an agreement with K&J Safety and Security Services, Inc.

It was reported that PRT requires a contractor to provide professional safety consulting and safety management system support services. To obtain a qualified firm to perform these contract services, a request for proposals was prepared and publicly advertised.

The proposal submitted by K&J Safety and Security Services, Inc., has been determined to be the highest-rated proposal for the performance of the services.

The Performance Oversight Committee agreed to recommend entering into a five-year agreement with K&J Safety and Security Services, Inc., for a total not-to-exceed amount of \$1,645,325.00, with the option to extend the term of the agreement up to two additional one-year periods at the sole discretion of PRT.

The final resolution was seeking authorization for PRT to extend and amend agreements to provide general architecture and engineering contract services on an as-needed basis.

It was reported that in December 2021, PRT entered into agreements with Michael Baker International, Inc., and Gannett Fleming, Inc., to perform these services.

The agreements were authorized for an initial term of four years through December 31, 2025, and for a total combined not-to-exceed amount of \$20,000,000, with the option to extend the agreements up to one additional year. PRT has determined that it is in its best interest to exercise the option for one additional year.

The Performance Oversight Committee recommends extending the term of agreements with Michael Baker International, Inc. and Gannett Fleming, Inc. by one year to December 31, 2026, and to increase the total authorized combined not-to-exceed amount by \$6,000,000, to ensure adequate funding for the continuity of the services.

Audit of the FY 2025 Annual Physical Inventory Presentation

The Committee then received an update from PRT's Internal Audit staff regarding the FY 2025 Annual Physical Inventory. The audit's purpose is to ensure that the on-hand quantity for each inventory item is accurately recorded into PRT's PeopleSoft Financial System so that Transit Operations is supported by having sufficient materials and supplies available when needed. The FY 2025 inventory was conducted in a manner that provides reasonable assurance that inventory items were accurately counted and correctly recorded into PeopleSoft.

With no further business, the meeting was adjourned.

Approved