

## PERFORMANCE OVERSIGHT COMMITTEE MEETING

November 14, 2024

### Board Committee Members

Tia McClenney (in-person)  
Lori Mizgorski  
Jennifer Liptak

### Other Board Member

Tom Burgunder (in-person)  
Stephanie Turman (in-person)  
Ali Doyle  
Bobbie Fan  
Emma Shoucair

### Approval of Minutes:

The Committee approved the minutes from the October 17, 2024 Performance Oversight Committee meeting.

### Proposed Resolutions:

The Committee first reviewed three procurement items and determined the bids to be in accordance with PRT's procurement policies and procedures and the prices to be fair and reasonable.

The Performance Oversight Committee agreed to recommend authorizing the award of bids listed in the resolution for the total amount of \$8,041,286.

The next resolution sought authorization to extend and amend an agreement to provide employee benefits consulting services.

It was reported that PRT's Board authorized the award of agreement to Willis Towers Watson US, LLC in November 2020 for an initial three-year term for a total authorized not-to-exceed amount of \$825,000, with two additional option years at PRT's sole discretion.

The Performance Oversight Committee agreed to recommend exercising the second option year and increasing the total authorized amount by \$333,200.

Next, it was reported at the meeting that PRT maintains a Nepotism, Patronage and Conflicts of Interest in Hiring Policy that sets standards, limitations and prohibitions regarding the employment of relatives of PRT's Board members and existing PRT managers and employees.

The Performance Oversight Committee agreed to recommend that the Board approve an amended policy to clarify exceptions to the general prohibition on managers being in the same line of authority as a relative or close personal relationship, along with other various administrative updates.

The final resolution sought authorization to adopt and implement the FY 2025-26 Internal Audit Work Plan.

It was reported that In November 2007, PRT adopted an Internal Audit Department Charter as a statement of policy and an expressed commitment to provide financial and operational oversight. In accordance with the charter, PRT's Internal Audit Department has conducted various audit and oversight activities over the past several years, pursuant to Board approved 18-month Internal Audit Work Plans.

The Performance Oversight Committee agreed to recommend the Board adopt the FY 2025-26 18-month Work Plan.

Pennsylvania Department of Transportation State Safety Oversight Agency Program Annual Presentation

Representatives from the Pennsylvania Department of Transportation presented the annual update of the State Safety Oversight Agency Program to the Committee. It was reported that safety events at PRT are on a downward trend.

With no further business, the meeting was adjourned.