



Pittsburgh Regional Transit

TO: Performance Oversight Committee  
Senator Lindsey Williams

FROM: Tia McClenney, Committee Chair

DATE: June 13, 2025

SUBJECT: Performance Oversight Committee – June 18, 2025

The next meeting of the Performance Oversight Committee is scheduled for Wednesday, June 18, 2025, in the fifth-floor boardroom, or via Microsoft Teams, immediately following the 9:00 a.m. Finance Committee meeting. The agenda is as follows:

1. Roll Call
2. Approval of Minutes of the May 15, 2025 Performance Oversight Committee Meeting
3. Proposed Resolutions:
  - a) Awarding of Bids (Justin Cava)
  - b) Authorization to Extend and Amend Agreement for Property and Casualty Risk Management Services (Mike Cetra)
4. Adjourn

cc: Other PRT Board Members

**DRAFT**

**PERFORMANCE OVERSIGHT COMMITTEE MEETING**

May 15, 2025

Board Committee Members

Jennifer Liptak

Other Board Member

Tom Burgunder (in-person)

Stephanie Turman (in-person)

Bobbie Fan

Ali Doyle

Approval of Minutes:

The minutes of the April 17, 2025 Performance Oversight Committee meeting were approved.

Proposed Resolutions:

The Committee reviewed eight procurement items and determined the bids to be in accordance with PRT's procurement policies and procedures and the prices to be fair and reasonable.

The Performance Oversight Committee agreed to recommend authorizing the award of bids listed in the resolution for the total amount of \$3,681,704.96.

With no further business, the meeting was adjourned.

## **PROPOSED RESOLUTIONS**

## **AWARDING OF BIDS**

### **1. Maintenance, Inspection & Testing of Fire Protection Systems**

Solicitation B25-04-26 was publicly advertised and ebusiness documents were distributed. A total of 204 suppliers were notified of the bid opportunity, five suppliers accepted the invitation, and four bids were received to provide all equipment and labor necessary to maintain, inspect, test and certify PRT's fire protection systems in accordance with all applicable codes and regulations over a three-year period, with no renewal options available.

The apparent low bidder, Preferred Fire Protection, was found to be non-responsive as it related to the ebusiness event details description of items and stated unit of measure as advertised.

**RECOMMENDATION:** That a contract be awarded to the low, responsive, and responsible bidder, S.A. Comunale Company, in the estimated amount of \$415,485.00.

A price comparison to the previous contract could not be made, as additional line items were added to this solicitation for a five-year internal pipe inspection, five-year manual dry system inspection, and five-year Fire Department connections inspection, which are now Allegheny County required inspections. Staff has determined the pricing to be favorable to the Independent Cost Estimate and consistent with the funds budgeted.

### **2. Elevator & Escalator Service & Maintenance**

Solicitation B25-04-24 was publicly advertised and ebusiness documents were distributed. A total of 382 suppliers were notified of the bid opportunity, four suppliers accepted the invitation, and three bids were received to provide preventative maintenance and on-call repair service for PRT's elevators and escalators over a three-year period, with no renewal options available.

**RECOMMENDATION:** That a contract be awarded to the low, responsive, and responsible bidder, Industrial Commercial Elevator Company, in the estimated amount of \$2,249,960.00.

This pricing represents a one percent decrease over the previous contract prices for these products three years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

### **3. Bus Stop Shelters**

Solicitation B25-03-19 was publicly advertised and ebusiness documents were distributed. A total of 687 suppliers were notified of the bid opportunity, two suppliers accepted the invitation, and two bids were received to furnish and deliver complete part kits for transit passenger exterior grade shelters used within PRT's service area over a five-year period, with no renewal options available.

**RECOMMENDATION:** That a contract be awarded to the low, responsive, and responsible bidder, Duo-Gard Industries, Inc., in the estimated amount of \$1,297,655.00.

This pricing represents a 19 percent increase over the previous contract prices for these products seven years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

### **4. Janitorial Supplies - General**

Solicitation B25-03-21 was publicly advertised and ebusiness documents were distributed. A total of 637 suppliers were notified of the bid opportunity, 10 suppliers accepted the invitation, and six bids were received to furnish and deliver janitorial supplies over a three-year period, with no renewal options available. This solicitation was advertised as a line-item award.

**RECOMMENDATION:** That contracts are awarded to the low, responsive, and responsible bidders, as follows:

- DeSantis Solutions for Line Items 1, 2, 3, 5, 14 & 15 in the estimated amount of \$107,546.
- W.B. Mason for Line Items 4, 8, 9, 17, 24-26 & 28 in the estimated amount of \$50,698.48.
- Liberty Distributors for Line Item 6 in the estimated amount of \$44,800.
- L & M Sales for Line Items 10, 12, 16, 18, 20, 21, 23, 30 & 31 in the estimated amount of \$35,098.90.

PRT has elected not to award seven line items and will bid them again at a later date.

This pricing represents a five percent decrease over the previous contract prices for these products three years ago. Staff has determined the pricing to be fair and reasonable and consistent with the funds budgeted.

### **5. Dump Trucks (COSTARS STATE SCHEDULE)**

The Commonwealth of Pennsylvania Department of General Services Cooperative Purchasing Program (COSTARS) had awarded a contract under the respective State Schedule COSTARS-25-E22-519 for the purchase of Municipal Work Vehicles. The effective date of the contract is from October 26, 2022 through October 26, 2025 and PRT

wishes to “piggy-back” and make purchases under the terms and conditions of the contract.

Therefore, PRT wishes to purchase three 2026 International Model HV507 Dump Trucks under the terms and conditions of the respective Contract No. 25-E22-519 awarded to Hill International Trucks, LLC. These dump trucks will be utilized by the Way Department for snow removal and daily Way Department functions.

**RECOMMENDATION:** That this cooperative contract be awarded under the same terms and conditions of PA DGS COSTARS Contract No. 25-E22-519 – Municipal Work Vehicles to Hill International Trucks, LLC, in the estimated amount of \$371,580.00.

Staff has determined that the pricing on the Pennsylvania State Schedule to be fair and reasonable and consistent with the funds budgeted.

#### **6. Dump Truck Upfits (COSTARS STATE SCHEDULE)**

The Commonwealth of Pennsylvania Department of General Services Cooperative Purchasing Program (COSTARS) had awarded a contract under the respective State Schedule COSTARS-25-E22-432 for the purchase of Municipal Work Vehicles. The effective date of the contract is from April 27, 2022 through April 27, 2026, and PRT wishes to “piggy-back” and make purchases under the terms and conditions of the contract.

Therefore, PRT wishes to purchase upfits for three 2026 International Model HV507 Dump Trucks under the terms and conditions of the respective Contract No. 25-E22-432 awarded to Stephenson Equipment, Inc. These dump trucks will be utilized by the Way Department for snow removal and daily Way Department functions.

**RECOMMENDATION:** That this cooperative contract be awarded under the same terms and conditions of PA DGS COSTARS Contract No. 25-E22-432 – Municipal Work Vehicles to Stephenson Equipment, Inc., in the estimated amount of \$315,765.00.

Staff has determined that the pricing on the Pennsylvania State Schedule to be fair and reasonable and consistent with the funds budgeted.

### **RESOLUTION**

**RESOLVED**, that recommendations as set forth in the report are accepted and that the chief executive officer, chief legal officer, chief innovation officer, chief financial officer and/or controller be, and hereby are, authorized and directed to execute such documents on behalf of Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit as shall be required for the entry of proper contracts covering those items recommended for acceptance.

**Pittsburgh Regional Transit  
Procurement Summary**

June 27, 2025

Item	Description	Number Of Bids	Lowest Responsive Bidder	Award Amount	2nd Bidder Amount	Annual Percentage Change to Previous Purchase
1	Maintenance, Inspection and Testing of Fire Protection Systems	4	S.A. Comunale Company	\$415,485.00	\$440,640.00	N/A - A price comparison to the previous contract could not be made, as additional Line Items were added to this solicitation for a 5-Year Internal Pipe Inspection, 5-Year Manual Dry System Inspection & 5-Year Fire Department Connections Inspection, which are now Allegheny County required inspections.
2	Elevator & Escalator Service & Maintenance	3	Industrial Commercial Elevator Company	\$2,249,960.00	\$2,589,918.00	1% decrease
3	Bus Stop Shelters	2	Duo-Gard Industries, Inc	\$1,297,655.00	\$1,529,625.00	19% Increase
4	Janitorial Supplies - General	6	DeSantis Solutions Line Items 1, 2, 3, 5, 14 & 15	\$107,546.00	\$123,504.00	2% Decrease
			W.B. Mason Line Items 4, 8, 9, 17, 24-26 & 28	\$50,698.48	\$93,084.00	15% Decrease
			Liberty Distributors Line Item 6	\$44,800.00	\$45,440.00	25% Increase
			L & M Sales Line Items 10, 12, 16, 18, 20, 21, 23, 30 & 31	\$35,098.90	\$16,356.00	32% Increase
			Hill International Trucks, LLC	\$371,580.00	N/A	N/A
			Stephenson Equipment, Inc.	\$315,765.00	N/A	N/A
5	Dump Trucks (COSTARS)	N/A				
6	Dump Truck Upfits (COSTARS)	N/A				
<b>Total Purchases</b>				<b>\$4,888,588.38</b>		

## SUMMARY OF RESOLUTION

### Authorization to Extend and Amend Agreement for Property and Casualty Risk Management Services

In March 2021, Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit (PRT), in accordance with its Board-adopted Procurement Policy and Procedures for Competitive Negotiations for Professional and Technical Services, issued Request for Proposals No. 21-02 to obtain a firm to provide property and casualty risk management services (Services) that can be utilized on an as-needed basis.

In June 2021, PRT's Board authorized the award of Agreement No. R21-02 (Agreement) to Aon Risk Services Central, Inc. (Aon) to provide Services for an initial term of three years and for a total not-to-exceed amount of \$285,000 to be allocated on an as-needed basis through task specific work orders. Agreement also contains two option years to be exercised by PRT in its sole discretion.

On June 28, 2024, PRT's Board authorized PRT to exercise the first option year to extend Agreement through September 30, 2025 and increase the total authorized not-to-exceed amount to \$380,000.

To date, Services performed by Aon have been satisfactory and in compliance with Agreement. Staff has therefore determined that it is in PRT's best interest to exercise the second option year of Agreement at this time, extending Agreement term for one additional year through September 30, 2026, and to increase Agreement's total authorized not-to-exceed amount by \$95,000.00 for continued performance of Services.

In accordance with PRT's Limits of Authority Policy, the attached resolution authorizes an amendment to extend the term of Agreement for one additional year through September 30, 2026, and to increase the total authorized not-to-exceed amount of Agreement from \$380,000.00 to \$475,000.00.



6/27/25  
T. McClenney

## **RESOLUTION**

**WHEREAS**, Port Authority of Allegheny County d/b/a Pittsburgh Regional Transit's (PRT) Board, following issuance of Request for Proposals No. 21-02, authorized the award of an agreement (Agreement) to Aon Risk Services Central, Inc. (Aon) to provide Property and Casualty Risk Management Services (Services) for an initial term of three years and for a total not-to-exceed amount of \$285,000; and

**WHEREAS**, Agreement provides for an initial term of three years with the option to extend the term of Agreement up to an additional two years at the sole discretion of PRT; and

**WHEREAS**, in June 2024, the Board approved the exercise of the first option year extending the term of Agreement to September 30, 2025, and approving an increase to the total authorized not-to-exceed amount to \$380,000; and

**WHEREAS**, PRT has determined that it is in its best interest to exercise the second option year and extend the term of Agreement to September 30, 2026; and

**WHEREAS**, PRT has also determined that an increase of \$95,000 to the previously authorized total not-to-exceed amount for Agreement is necessary to continue to have Services performed.

**NOW, THEREFORE, BE IT RESOLVED**, that the chief executive officer, chief legal officer, chief financial officer and/or controller be, and hereby are, authorized to execute an amendment to Agreement with Aon, in a form approved by PRT's legal counsel, to extend the term of Agreement for one additional year to September 30, 2026 and increase the total not-to-exceed amount for Agreement from \$380,000 to \$475,000, and to take all such other actions as may be necessary and proper to carry out the purpose and intent of this resolution.