

## PERFORMANCE OVERSIGHT COMMITTEE MEETING

September 21, 2023

### Board Committee Members

Michelle Zmijanac, Chair  
Lori Mizgorski  
Rep. Nick Pisciotano  
Jeff Letwin

### Other Board Member

Ann Ogoreuc (in-person)  
John Tague Jr. (in-person)  
Joe Totten  
Ali Doyle  
Jen Liptak

#### 1. Approval of Minutes:

The Committee approved the minutes from the July 20, 2023 Performance Oversight Committee meeting.

#### 2. Proposed Resolution:

The Committee first reviewed four procurement items and determined the bids to be in accordance with PRT's procurement policies and procedures and prices fair and reasonable.

The Performance Oversight Committee agreed to recommend the award of bids listed in the resolution for the total amount of \$1,113,036.44.

The second resolution reviewed was seeking authorization for PRT to convey real property to B&D Amick Properties, LLC.

It was explained that In November 1996, PRT acquired vacant property along the West Busway in Carnegie during the construction of the busway. After identifying the property as excess, PRT publicly issued a request for bids for the purchase of the property.

A minimum asking price of \$22,000 was based upon appraisals of the property by state certified appraisers. B&D Amick Properties LLC submitted a timely bid for the purchase of the property.

The Performance Oversight Committee agreed to recommend authorizing PRT to convey the property to B&D Amick Properties LLC, for the sale price of \$27,500, subject to FTA concurrence due to the federal funds utilized by PRT to acquire the property.

The next resolution reviewed was seeking authorization for PRT to purchase a parcel of land near the intersection of Forbes Avenue and McAnulty Drive that is owned by Duquesne University.

It was explained at the meeting that as the BRT project has advanced and construction activities have begun for the project, this parcel of land will be used for a BRT bus station. PRT made an offer, which was supported by an appraisal report prepared by state certified appraisers, to Duquesne University to purchase the parcel.

The Performance Oversight Committee agreed to recommend authorizing PRT to enter into an agreement in lieu of condemnation for PRT to acquire the property for the purchase price of \$44,250.

The final resolution reviewed was seeking authorization for PRT to Adopt a Collective Bargaining Agreement with Port Authority Transit Police Association Covering Sergeants and Lieutenants.

It was explained at the meeting that in an attempt to attract and retain officers, representatives from PRT and the Port Authority Transit Police Association engaged in good faith bargaining to reach a new agreement.

Recently, and subject to ratification by both parties, PRT and the Police Association agreed on proposed terms and conditions for an amended agreement to be effective August 1, 2024 through July 31, 2025.

Staff reported at the meeting that the Police Association has ratified the proposed terms and conditions of the amended agreement.

The Performance Oversight Committee agreed to recommend the approval and ratification of the proposed terms and conditions of the amended Agreement summarized in Exhibit "A" attached to the resolution.

Unless there are any questions, that concludes my report.

### 3. FY 2023 Physical Inventory Audit Report Presentation

Staff then presented the FY 2023 Physical Inventory Audit Report. It was reported that the FY 2023 Inventory was conducted in a manner that provides reasonable assurance that inventory items were accurately counted, adjustments to on-hand quantities were recorded correctly, the cut-off process was properly followed for requisitions and receipts issued and significant variances were resolved and recorded.

With no further business, the meeting was adjourned.