

PERFORMANCE OVERSIGHT COMMITTEE MEETING

January 21, 2021

The meeting was called to order and held virtually with the following in attendance:

Board Committee Members

(all via Webex)

Michelle Zmijanac, Chair
Rep. Lori Mizgorski
Representative Austin Davis
Jeff Letwin

Other Board Member

(all via Webex)

John Tague
Ann Ogoreuc
Jennifer Liptak
Stephanie Turman
Jessica Walls-Lavelle

1. Approval of Minutes:

The Committee approved the minutes from the November 12, 2020 Performance Oversight Committee meeting.

2. Proposed Resolutions:

The Committee first reviewed five procurement items and determined the bids to be in accordance with the Authority's procurement policies and procedures, the prices fair and reasonable, the bidders to be responsible and the bids responsive.

The Performance Oversight Committee agreed to recommend the award of bids listed in the resolution for the total amount of approximately \$35 million dollars.

The next resolution presented to the Committee was seeking authorization to extend Agreements with GAI Consultants, Inc. and SAI Consulting Engineers, Inc., to provide inspection and engineering services.

The agreements were for an initial four-year term through May 31, 2021 and a total not-to-exceed amount of up to \$11,000,000, with the option to extend the agreements up to one additional year at the Authority's sole discretion.

To date, the services have been completed in a satisfactory manner, therefore, the Performance Oversight Committee agreed to recommend extending the term of the agreements one additional year, through May 31, 2022, to continue the completion of services on current and future projects, with no increase in the previously authorized total not-to-exceed amount of the agreement.

The final resolution presented to the Committee was seeking authorization for settlement of a public liability claim.

It was reported that an accident involving a Port Authority bus and an employee of a tire servicing sub-contractor occurred on August 4, 2016 at the Authority's Collier Garage.

The employee of the tire servicing sub-contractor was checking the tire pressure and tread depth of a tire installed on a bus parked in the garage when the bus began to move.

A personal injury claim was submitted to the Authority seeking monetary recovery for the damages allegedly sustained as a result of the accident. The parties have reached an amicable agreement to fully and finally settle the claim in the total amount of \$150,000 with no admission of fault or liability by Port Authority and subject to the Board's approval.

The Performance Oversight Committee agreed to recommend a settlement payment in the total not-to-exceed amount of \$150,000, to fully and finally settle this claim.

With no further business, the meeting was adjourned.

Approved