

**Planning and Stakeholder Relations Committee
Minutes
March 17, 2022**

The meeting was called to order at 8:30 am in Port Authority’s Neal H. Holmes Board Room at 345 Sixth Avenue, Fifth Floor, Pittsburgh, with the following in attendance:

Via WebEx Board Committee Members

John Tague, Jr., Chairman
Jessica Walls-Lavelle
Ann Ogoreuc
Stephanie Turman

Board Members and Solicitor

Jen Liptak
Jeffrey Letwin
Michelle Zmijanac

Opening Remarks

Mr. Tague, Committee Chair, opened the meeting and welcomed those in attendance.

Approval of Minutes from the March 17, 2022, Planning and Stakeholder Relations Committee Meeting

Mr. Tague, Jr. Committee members if there were any corrections to the minutes. There were none and members approved the minutes.

April 2022 Planned Service Changes (Phillip St. Pierre)

Mr. Huffaker introduced Mr. St. Pierre who will review the April 24, 2022, Service Changes. The first changes being discussed today is the schedule adjustment changes, these are typically travel time adjustments within the schedule or adjusting trips start times and end times. The weekday schedule that was adjusted for the April change is:

Weekday Schedule Changes

- Route 6 Spring Hill
- Route 8 Perrysville
- Route 15 Charles
- Route 20 Kennedy
- Route 64 Lawrenceville-Waterfront
- Route P67 Monroeville Flyer

Daily Schedules – All 7 days of week

- Route 11 Fineview
- Route 74 Homewood-Squirrel Hill
- Route 75 Ellsworth

ROUTING ADJUSTMENTS

A couple minor Routing Adjustments, these routing adjustments were before the Pandemic:

- Route 2 Mount Royal
 - Weekend routing adjusted to mirror weekday routing via East Ohio Street and 9th Street Bridge going into Downtown
- Route 28X Airport Flyer
 - Flyer Direct: two trips one AM/PM pm, Direct to and from the Airport, calling this the Flyer Direct. This route will not service Robinson Town Centre like the other trips on the 28X.
 - Outbound trips returning to Blvd. of the Allies due to the end of construction that was impacting this route.

Some additional Routing Adjustments:

- Route 69 Trafford
 - Service will be restored between Trafford and Downtown, due to our agreement with Haymaker Village to utilize their property for layover location.
- Route P2 East Busway Short
 - Service will resume circulation Downtown, matching the P1. We will continue using the Smithfield at Sixth Super stop.

Some additional routing adjustments:

- McKeesport Transportation Center reopening
 - Ribbon cutting ceremony and plans to be operational on Sunday, March 20, 2022.
 - Routes returning to the Transportation Center:
 - Route 60 Walnut – Crawford Village
 - Route 61C McKeesport-Homestead
 - Route P7 McKeesport Flyer

-These routes will return to the Transportation Center on April 24, 2022

FREQUENCY ADJUSTMENTS

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We do have Frequency Adjustments for Routes, mainly based on ridership, we have been evaluating our ridership levels and trying to match our service levels to our ridership levels:

- Route 8 Perrysville – added one morning trip and one afternoon trip to provide additional service to Perry High School. We anticipate that with the return of school that we will get additional riders; this was a suggestion from one of our schedule committees.
- Route 12 McKnight – Service has been reduced weekdays early morning, some afternoon peak, and late evening. Saturday service has been reduced throughout the day. Sunday service has been reduced from mid-day to the late-night.
- Route 13 Bellevue – Service has been reduced late-night to 30-60 minutes between trips.
- 16 Brighton – Service has been reduced about during mid-day and late-evening
- 29 Robinson – Frequency has been reduced to about 50 minutes throughout the entire day.
- 31 Bridgeville – Service has been established with 35-minute frequency. This is an improvement to mid-day and evening service.
- 59 Mon Valley – Service has been established with 40-minute frequency all day long. This is a slight improvement for the early-morning and late evening.
- 67 Monroeville – This route was increased when the 69 Trafford was shortened. Now that the 69 Trafford has returned service between Downtown and Trafford, the 67 Monroeville can return to previous frequencies.
- G2 West Busway – Peak service has been reduced to 20-minute frequency and the frequency for this route is now 20 minutes all day long.

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- P1 East Busway- Peak service has been slightly reduced by just a few minutes. Early morning has been improved to 15-minute frequencies.
- P2 East Busway Short - has been reduced to 20-minute frequencies.
- P12 Holiday Park Flyer - we have added one additional outbound morning trip.

Questions from Board Members and Others

1. Mr. Tague asked about a tweet that he saw about the Red Line shuttle, my understanding is there is no shuttle after 7:30p.m.
 - a) Mr. St. Pierre said he will talk with operations and have them submit information on this.
2. Mr. Tague is assuming these adjustments for April are based on full staffing of drivers, is that right?
 - a) Mr. St. Pierre answered that April changes does reduce our total required number of operators needed for scheduled work by about 30 operators. So, it does reduce our operator needs from our scheduled work. Our hope by reducing the total number of runs needed for the schedule work is to put more operators on the extra board. These changes were planned far in advance of the vaccine mandate. We are continuing to stay up to date on what the vaccine mandate and operator staffing. So, we can look forward to the future service changes but this service change, yes it does take in count that we needed to reduce service a little bit to match our operator levels. So, we can improve our service reliability.