

PORT AUTHORITY OF ALLEGHENY COUNTY
MINUTES OF THE REGULAR BOARD MEETING
FRIDAY, SEPTEMBER 23, 2022

The Regular Meeting of the Board of Port Authority of Allegheny County was held on Friday, September 23, 2022, at 9:30 a.m., at the Authority's Administration Offices, 345 Sixth Avenue, Pittsburgh, Pennsylvania, 15222-2527, pursuant to due public notice given as required by law.

The following members were in attendance in person: Jeff Letwin, Chair, Jennifer Liptak, Stephanie Turman, Ann Ogoreuc and Michelle Zmijanac. The following members were in attendance virtually: Senator Jim Brewster, Representative Austin Davis, and John L. Tague Jr. Board Solicitor Sandy Garfinkel attended in-person.

The Chair called the September 23, 2022 Regular Meeting to order and requested everyone stand for the pledge of allegiance and a moment of silence.

A recommendation was made for approval of the minutes of the July 29, 2022 Regular Meeting. A motion was made, seconded, and unanimously passed.

Mr. Letwin then called on Pittsburgh Regional Transit CEO Katharine Kelleman for a report.

Ms. Kelleman first asked for a moment of silence for the following retired employees who passed away in July and August: Operators Gregory Knox, Harry Lindner, Robert Morris, John Mahoney, and Gary Osborne; Supervisor Elvira Enty; and Chief Payroll Specialist Terry Trebilcock. Katharine also recognized Mr. Joel Lennen, Board Solicitor, who passed away earlier in September.

Ms. Kelleman started her report by saying that "We at PRT have been hard at work on many fronts, including our exciting announcement to transition to emissions-free vehicles. While mass transit greatly reduces carbon dioxide by removing thousands of cars off the road every day, our buses, even the newest clean-diesel ones, still produce emissions that can be reduced, if not eliminated, through the adoption of zero-emissions vehicles."

"Adopting zero-emissions vehicles will improve our region's air quality, cutting those greenhouse gas emissions in half by 2034, and eliminating them altogether by 2045. In the U.S. today, those buses are more likely to be electric, but we're holding the door open to other technologies as they develop in the coming years. For example, we're actively investigating hydrogen fuel-cell buses, which have a higher energy density than electric batteries, shorter refueling times, and longer driving ranges than electric buses, but have higher costs to operate."

Ms. Kelleman concluded her report by stating that PRT will continue to put in the time and effort to research, test, and fully vet these vehicles before choosing what makes sense for its needs.

That concluded the report of the Chief Executive Officer.

The Chair called on Ms. Zmijanac for a report of the Performance Oversight Committee.

Ms. Zmijanac reported that the Performance Oversight Committee met last week and that she would like to present two resolutions for the full Board's approval.

The Committee first reviewed seven procurement items and determined the bids to be in accordance with PRT's procurement policies and procedures, the prices fair and reasonable, the bidders to be responsible and the bids responsive.

The Performance Oversight Committee recommended the award of bids listed in the resolution for the total amount of \$3,520,637.70.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded, and unanimously agreed that the resolution be approved as presented.

Ms. Zmijanac presented the second resolution seeking authorization to extend agreements for technical and clerical temporary support services, as needed, for employee absences, vacancies, and additional workload.

It was reported at the meeting that in November 2019, PRT's Board authorized the award of agreements with a pool of firms to provide these services for an initial term of three years for a total not-to-exceed amount of \$1,000,000. The agreements also contain two option years to be exercised by PRT in its sole discretion.

The Performance Oversight Committee recommended authorizing an amendment to the agreements to exercise the first option to extend the term of agreements with the firms listed in the resolution for one additional year to November 30, 2023, with no increase to the total not-to-exceed amount.

On behalf of the Performance Oversight Committee, Ms. Zmijanac respectfully requested approval of the resolution. It was moved, seconded, and unanimously agreed that the resolution be approved as presented.

That concluded the report of the Performance Oversight Committee.

The Chair called on Mr. Tague for a report of the Planning and Stakeholder Relations Committee.

Mr. Tague reported that the Planning and Stakeholder Relations Committee met last week and he had a few items for the board.

At the meeting, Chief Operating Officer Maintenance, Don Rivetti, provided an update on the Pittsburgh Regional Transit (PRT) Zero Emission Rollout Plan.

As mentioned in the CEO's report, PRT is replacing the current diesel-operated fleet with alternative-fuel buses to achieve a zero-emission fleet by 2045. PRT is interested in all zero-emission technologies that will improve operations and benefit the environment. The transition of vehicles will happen over time as we continue to assess operational improvements, infrastructure needs and cost. Purchasing zero-emission buses on alternate years beginning in 2025 will give PRT some time to scale-up facilities with appropriate infrastructure, noting that from 2032 on, everything purchased will be some type of zero-emission vehicle.

Mr. Tague continued reporting that PRT currently has eight battery electric buses, plus an additional 15 on order as part of the 2023 vehicle procurement. Staff will continue to research, evaluate, plan

and budget for Infrastructure upgrades, and operational and maintenance training, and added that funding opportunities such as federal programs will help minimize the impacts of the transition.

Next Mr. Tague gave a report of the Allegheny County Transit Council (ACTC) and Committee for Accessible Transportation (CAT).

ACTC met on September 21. ACTC was presented with the proposed design updates for bus stop signs and held a conversation on amending the Council's bylaws. ACTC's next meeting is scheduled for October 26.

CAT did not meet in September but will be meeting in November.

That concluded the report of the Planning and Stakeholder Relations Committee.

The Chair called on Ms. Ann Ogoreuc, Chair of the Finance Committee, for a report. Before giving the Finance Report, Ms. Ogoreuc thanked Mr. Letwin for chairing the Finance Committee last month in her absence.

Ms. Ogoreuc reported that the Finance Committee met on Thursday, September 15 and had one resolution to present for approval by the full Board.

This resolution was seeking authorization to enter into an agreement with Brink's USA to provide Armored Car and Cash Management Services.

The services include collecting, counting, and depositing all currency and coin at the four bus garages and the Rail Center; collecting and counting currency from the Downtown Service Center and 72 ticket vending machines; and replacing consumables at 72 ticket vending machines.

In order to obtain qualified firms to perform the services, an RFP was prepared and publicly advertised. Because there was only one proposal, received from Brink's USA, a single proposer survey was issued and it was determined that reasonable efforts had been taken to solicit proposals, and the scope of the RFP was not overly restrictive to result in one RFP response.

An Evaluation Committee was formed to review the proposal and found it to be responsive and the proposed pricing fair and reasonable.

The Finance Committee recommended that PRT enter into an Agreement with Brink's to provide armored car and cash management services for an initial term of three years for a total not-to-exceed amount of \$3,000,000. Two additional option years would be available at the sole discretion of PRT.

On behalf of the Finance Committee, Ms. Ogoreuc respectfully requested approval of the resolution. It was moved, seconded, and unanimously agreed that the resolution be approved as presented.

The July and August 2022 financial results were also presented at the meeting. It was reported that Total Operating Income for the month of July was under budget by \$1.2 million. Total Expenses for July were \$7.5 million below budget with every expense category below budget.

Total Operating Income for August was \$5,914 over budget due to higher Investment Income and Advertising Revenue. Total Operating Income from a year-to-date perspective was \$1.23 million below budget due to lower revenues in July.

Total Expenses for the month of August were \$4.76 million below budget and \$12.3 million below budget for the fiscal year.

Total Subsidies for the month of August were \$260,071 over budget and \$355,299 over budget for the fiscal year.

It was reported that Total Operating Income is \$404,733 or 4.3 percent higher than FY 2022 and Total Expenses are \$1.56 million higher than last fiscal year primarily due to higher Materials and Supplies. PRT ended the month of August with approximately \$126.1 million in cash reserves.

That concluded the report of the Finance Committee.

The Chair called on Ms. Liptak for a report of the Technology Committee.

Ms. Liptak reported that the Technology Committee met on Thursday, September 15 and she had two resolutions for approval by the full Board.

The Committee first reviewed a bid for purchase of ISDN-PRI telecomm services under the state's COSTARS contract. The Committee determined the bid to be in accordance with PRT's procurement policies and procedures, and the prices fair and reasonable.

The Technology Committee recommended the award of this contract as further detailed in the resolution for the total amount of \$302,000.

On behalf of the Technology Committee, Ms. Liptak respectfully requested approval of the resolution. It was moved, seconded, and unanimously agreed that the resolution be approved as presented.

The next resolution presented was authorization to upgrade the Giro HASTUS software.

This project is for the upgrade and professional services required to bring the software up to date to the current version. The software, which was initially approved in 2016, is used by the Scheduling Department staff and multiple Operations areas.

The Technology Committee recommended approval of the resolution, as presented, to amend the scope and increase the total not-to-exceed amount on this contract to \$3,229,106.

On behalf of the Technology Committee, Ms. Liptak respectfully requested approval of the resolution. It was moved, seconded, and unanimously agreed that the resolution be approved as presented.

That concluded the report of the Technology Committee.

Under New Business, Chairman Letwin presented a resolution honoring Joel Lennen, who passed away earlier in September 2022. Joel served as the solicitor to this Board for over 16 years and as legal counsel to PRT for more than 40 years.

Mr. Letwin said that he had the privilege of working closely with Joel during his time as a member of PRT's Board. Joel was energetic, wise, and dedicated counselor and a zealous advocate on PRT's behalf.

As a tribute to Joel, and in recognition of his years of important service to PRT, to its Board and to the transit riders of this region, the proposed resolution would authorize the formal renaming of one of PRT's conference rooms here in the Heinz 57 Center to be named for Joel.

Mr. Letwin noted that we are honored to have with us today Joel's wife, Kate, and daughter Molly, and also daughter Kerry who attended via TEAMS.

On behalf of the Governance Committee, Chairman Letwin respectfully requested approval of the resolution. It was moved, seconded, and unanimously agreed that the resolution be approved as presented. (Representative Mizgorski was not able to attend today's meeting but wanted it on the record that she wholeheartedly agreed to this action.)

There was no further business, so the Chair moved onto the public comment portion of the meeting.

There was one speaker who addressed the Board this month. Ms. Laura Perkins from Casa San Jose pleaded for Spanish language audio announcements and literature on PRT's transit system, particularly on the Red Line which serves the Beechwood community.

Ms. Perkins addressed the Board in Spanish and noted at the end of her remarks that if it was difficult and frustrating listening to her comments in Spanish and not understanding them, imagine the frustration her community members suffer each time they use PRT's public transportation system.

Ms. Perkins also provided the Board members with a copy of her remarks in English.

The Chair announced the next Regular meeting of the Board will be Friday, October 28, 2022.

With no further business the meeting was adjourned.