

## FINANCE COMMITTEE MEETING

June 15, 2023

### Board Committee Members

Ann Ogoreuc, Chair (in-person)  
Jen Liptak  
Representative Nick Pisciotano  
Jeff Letwin

### Other Board Member

John Tague (in-person)  
Stephanie Turman  
Michelle Zmijanac  
Ali Doyle  
Lori Mizgorski

#### 1. Approval of Minutes

The minutes of the May 18, 2023 Finance Committee Meeting were approved.

#### 2. Proposed Resolutions

First, staff presented the Final FY 2024 Operating and Capital Budgets. It was reported that the Final FY 2024 Operating Budget increased by \$1.09 million or .2% from the preliminary FY 2024 Operating Budget presented in May. The Final FY 2024 Operating Budget totaled \$535,359,584.

Mr. Schenk reported that the following changes were reported between the May and June Operating Budgets: Revenues increased by \$3.3 million due to adjustments in Passenger Revenues and Contract Service Revenue based on increased April and May actual revenues; Wages and Salaries increased by \$793,000, predominantly due to an increase in Non-Operator wages; Employee Benefits increased by \$265,000, predominantly due to an adjustment in Sick, Vacation, & Holiday Pay and F.I.C.A taxes; Materials & Supplies were up by \$386,000, primarily due to an adjustment in the projected float price of diesel fuel; Purchased Services increased by \$115,000, due to an increase in work-done-by-outside contractors; Utilities were up \$130,000, due to a small adjustment in Electricity and Natural Gas Expense; ACCESS Expense was adjusted downward by \$610,000; and Federal Stimulus used to balance budget decreased by \$2.08 million.

It was also reported that the final FY 2024 Capital Budget was unchanged from the May preliminary Capital Budget of \$195,185,421.

This resolution would adopt balanced FY 2024 Operating and Capital Budgets as required by law.

In addition, Local Match certifications are included to assure the required County match will be provided for both the Operating and Capital budgets. These Local Match certifications are a requirement of the Pennsylvania Department of Transportation.

The Finance Committee agreed to take the resolution to the full Board for approval.

The second resolution presented at the meeting was seeking authorization to establish second year budget with Transdev Services, Inc.

It was explained that In April 2022, PRT's Board authorized the award of a five-year agreement with Transdev Services, Inc., to provide paratransit services.

The agreement specifies that a not-to-exceed budget will be established by the Board for each fiscal year.

The Finance Committee agreed to recommend a not-to-exceed amount for the Agreement's second fiscal year, covering the period July 1, 2023 through June 30, 2024, in the total amount of \$2,503,000.

### 3. May 2023 Financial Statements

The May financial results were presented to the Committee.

Mr. Schenk reported that Total Operating Income for the month of May was \$479,854 over budget primarily due to higher Interest Income on cash reserves, ACCESS Shared Ride Revenue and Other Revenue. Passenger Revenue for the month was slightly below budget due to lower Farebox Collections, Monthly Pass Sales and Stored Value Revenue.

Total Operating Income for FY 2023 is \$1.42 million under budget for the fiscal year due to lower Passenger Revenue which is partially offset by higher returns in Interest Income.

Total Operating Expenses in May were \$2.35 million under budget due to lower Salary & Wages and Materials & Supplies.

Total Operating Expenses fiscal year-to-date continues to trend below budget by \$42.85 million with \$22.72 million of this variance due to lower Wages, Salaries and Employee Benefits related to vacant positions.

Total Subsidy for month and fiscal year was \$64.1 million and \$59.1 million above budget respectively due to higher CARES and ARPA invoicing.

Finally, it was reported that PRT ended the month of May with approximately \$279.5 million in Operating reserves.

With no further business, the meeting was adjourned.