

PERFORMANCE OVERSIGHT COMMITTEE MEETING

April 18, 2024

Board Committee Members

Michelle Zmijanac, Chair
Lori Mizgorski
Jeff Letwin

Other Board Member

Ann Ogoreuc (in-person)
Jennifer Liptak
Ali Doyle

1. Approval of Minutes:

The Committee approved the minutes from the March 14, 2024 Performance Oversight Committee meeting.

2. Proposed Resolution:

The Committee first reviewed three procurement items and determined the bids to be in accordance with PRT's procurement policies and procedures and prices to be fair and reasonable.

The Performance Oversight Committee agreed to recommend the award of bids listed in the resolution for the total amount of approximately \$1.4 million dollars.

The next resolution discussed by the Committee was seeking authorization to extend an agreement for professional safety consulting and security management system services.

In June 2020, an agreement was entered into with K&J Safety and Security Consulting Services, Inc., for three years in a total not-to-exceed amount of \$860,000, and then extended an additional year to June 30, 2024, with no increase to the total not-to-exceed amount.

The Performance Oversight Committee agreed to recommend extending the agreement with K&J Safety and Security Consulting Services, Inc., to June 30, 2025, with no increase to the previously authorized total not-to-exceed amount.

The next resolution was to authorize PRT to enter into Deed of Easement and Right of Way Agreements with the Pennsylvania-American Water Company, or "PAWC." PAWC owns, operates and maintains a water line perpendicular to and beneath PRT's tracks near the intersection of Edgebrook Avenue and Reflectorville Road in the City of Pittsburgh.

The current PAWC waterline is within a permanent easement and right-of-way granted to PAWC by PRT in 1985. PAWC is involved in a watermain replacement project and wishes to abandon the existing line and replace it with a new line to be located in an adjacent location.

The Performance Oversight Committee agreed to recommend PRT enter into a new easement and right-of-way agreement with PAWC for the relocated line.

Finally, it was reported at the meeting that PRT has determined that it would be beneficial to provide supplemental employee assistance program support services, including an onsite licensed and certified professional counselor.

A request for proposals was publicly advertised, and one proposal was received.

Staff followed the procedures for when a single proposal is received and it was determined that appropriate and reasonable efforts had been undertaken to solicit proposals, and that the requirements of the RFP were not restrictive.

The staff, following applicable procurement procedure, determined that UPMC Benefit Management Services, Inc., doing business as Workpartners, submitted an acceptable proposal and is qualified to perform the services.

The Performance Oversight Committee agreed to recommend entering into an agreement with Workpartners for a total not-to-exceed amount of up to \$347,733.00 for an initial term of three years with two one-year extensions to the agreement.

With no further business, the meeting was adjourned.

APPROVED