

PERFORMANCE OVERSIGHT COMMITTEE MEETING

January 18, 2024

Board Committee Members

Michelle Zmijanac, Chair
Lori Mizgorski
Jeff Letwin

Other Board Member

Ann Ogoreuc (in-person)
Joseph Totten
Ali Doyle
John Tague

1. Approval of Minutes:

The Committee approved the minutes from the November 9, 2023 Performance Oversight Committee meeting.

2. Proposed Resolution:

The Committee first reviewed four procurement items and determined the bids to be in accordance with PRT's procurement policies and procedures and prices to be fair and reasonable.

The Performance Oversight Committee agreed to recommend the award of bids listed in the resolution for the total amount of approximately \$8 million dollars.

The second resolution reviewed would authorize PRT to enter into an agreement to provide real estate consulting services to provide expertise and technical support to PRT for all aspects of its real estate interests.

Staff reported that following the review and evaluation of the two proposals received, the proposal of Century Engineering, LLC, has been determined to be the highest-rated proposal for the performance of services.

The Performance Oversight Committee agreed to recommend that PRT enter into an agreement with Century Engineering LLC, in an amount not-to-exceed \$1,268,940 for the initial three-year period with an option to extend the term of the agreement up to an additional two years at the sole discretion of PRT.

The final resolution reviewed at the meeting would authorize PRT to amend the agreements with Whitman, Requardt & Associates, LLP, Michael Baker International and CDM Smith to provide Architectural Design Services.

It was reported that the agreements were for an initial term of four years through September 30, 2025 and a total not-to-exceed amount of \$8 million dollars.

To ensure adequate funding for these services, the Performance Oversight Committee agreed to recommend increasing the total not-to-exceed amount of these agreements to \$10,500,000.

With no further business, the meeting was adjourned.