

PERFORMANCE OVERSIGHT COMMITTEE MEETING

May 16, 2024

Board Committee Members

Michelle Zmijanac, Chair
Lori Mizgorski
Jeff Letwin

Other Board Member

Ann Ogoreuc (in-person)
John Tague (in-person)
Jen Liptak

1. Approval of Minutes:

The Committee approved the minutes from the April 18, 2024 Performance Oversight Committee meeting.

2. Proposed Resolution:

The Committee first reviewed one procurement item and determined the bids to be in accordance with PRT's procurement policies and procedures and prices to be fair and reasonable. The Performance Oversight Committee agreed to recommend the multi-award contract listed in the resolution for the total amount of \$736,909.88.

The next resolution presented was seeking to extend and amend an agreement for the South Hills Village Parking Garage facility management services.

It was reported that in August 2020, PRT entered into a three-year agreement with Parkway Parking of Pennsylvania, Inc., to provide the parking facility management services for the not-to-exceed amount of \$672,000.

In June 2023, the board authorized PRT to exercise the first of two option years and to increase the authorized not-to-exceed amount to \$792,000.

To date, the services performed by the contractor have been satisfactory and in compliance with the agreement.

The Performance Oversight Committee agreed to recommend exercising the second option year, extending the agreement for one additional year through July 31, 2025, and increasing the total not-to-exceed amount by \$125,000.

The final resolution for consideration was seeking to extend and amend an agreement to provide environmental consulting services.

It was reported that PRT entered into a three-year agreement with Hatch Associates Consultants, Inc., to provide these services for a total not-to-exceed amount of \$600,000, with the option to extend the agreement up to two years, at the sole discretion of PRT.

To date, the services performed by the contractor have been satisfactory and in compliance with the agreement.

The Performance Oversight Committee agreed to recommend exercising both option years at this time extending the term of the agreement through June 30, 2026, and increasing the total not-to-exceed amount by \$450,000.

With no further business, the meeting was adjourned.

Approved