

## PERFORMANCE OVERSIGHT COMMITTEE MEETING

October 17, 2024

### Board Committee Members

Rep. Nick Pisciotano, Chair  
Tia McClenney  
Lori Mizgorski  
Jen Liptak

### Other Board Member

Tom Burgunder (in-person)  
Bobbie Fan (in-person)  
Joe Totten  
Stephanie Turman  
Emma Shoucair  
Jen Liptak

### Approval of Minutes:

The Committee approved the minutes from the September 19, 2024 Performance Oversight Committee meeting.

### Proposed Resolution:

The Committee first reviewed six procurement items and determined the bids to be in accordance with PRT's procurement policies and procedures and the prices to be fair and reasonable.

The Performance Oversight Committee agreed to recommend authorizing the award of bids listed in the resolution for the total amount of approximately \$1.2 million dollars.

The tentative schedule of upcoming solicitations was presented to the Committee at this time.

The next resolution discussed was seeking authorization to extend and amend an agreement to provide hosted Interactive Voice Response Services. It was explained that this service provides 24/7 phone access to next-scheduled and real time trip information 365 days a year. It was also mentioned that this service provides fare card balance information along with a Spanish language option.

It was reported that In December 2017, PRT entered into a five-year contract with Enghouse Transportation LLC, to provide these services.

After two previous extensions to the contract, the Performance Oversight Committee agreed to recommend authorizing a third and final contract extension for one additional year and increasing the authorized total not-to-exceed amount by \$127,586.80.

The final two resolutions presented related to the Bus Rapid Transit Project.

The first resolution was seeking authorization to amend agreements with CDR Maguire, Inc. and Hill International, Inc., to provide construction management services for the project.

It was reported that in September 2021, PRT entered into three-year agreements with the firms for an authorized total not-to-exceed amount of \$17 million dollars, with the option to extend the agreements up to two additional years.

The Performance Oversight Committee agreed to recommend extending both option years at this time through December 31, 2026, with no increase to the previously authorized total not-to-exceed amount.

The next resolution was seeking authorization to award a construction contract for Phase II of the Bus Rapid Transit University Line project.

It was reported at the meeting that to perform the work for the project, bid documents were prepared and publicly advertised and three bids were received.

The Performance Oversight Committee agreed to recommend that the Board authorize the award of a contract to the low responsive bidder, Independence Excavating, Inc., in the amount of \$99,841,956, subject to completing all pre-award requirements.

The Committee then received an update of the recently performed Purchasing Card Program audit. The results showed that the P-Card Program is being administered in accordance with applicable policies and procedures and that employees are complying with the guidelines established.

With no further business, the meeting was adjourned.