

PERFORMANCE OVERSIGHT COMMITTEE MEETING

September 19, 2024

Board Committee Members

Rep. Nick Pisciotano, Acting Chair
Lori Mizgorski
Tia McClenney

Other Board Member

Stephanie Turman (in-person)
Tom Burgunder (in-person)
Emma Shoucair (in-person)
Joe Totten
Bobbie Fan
Jen Liptak

Approval of Minutes:

The Committee approved the minutes from the July 18, 2024 Performance Oversight Committee meeting.

Proposed Resolution:

The Committee first reviewed nine procurement items, including a revenue contract, and determined the bids to be in accordance with PRT's procurement policies and procedures and the prices to be fair and reasonable.

The Performance Oversight Committee agreed to recommend the award of bids listed in the resolution for the total amount of approximately \$6.2 million.

The next resolution was seeking authorization to extend and amend agreements with a pool of firms to provide general marketing services.

At its October 2020 meeting, PRT's Board authorized the award of agreements to six contractors (which are listed in the resolution) to provide these services in various categories.

The agreements were for four years in the amount of \$5,650,000 and contained the option to extend the term of the agreements up to one additional year at the sole discretion of PRT.

The Performance Oversight Committee agreed to recommend extending the agreements for one year to November 14, 2025, with no increase to the total not-to-exceed amount.

The final resolution reviewed by the Committee was seeking authorization to enter into agreements to provide legislative consulting services.

PRT requires assistance in properly representing PRT before political bodies and similar organizations in the two categories of federal government and state and local government. In order to obtain qualified firms, a request for proposals detailing the required scope of services was prepared and advertised.

Three proposals were received for the federal government category and three were received for the state and local government category. The proposal submitted by Summit Strategies has been determined to be the highest-rated proposal in the federal government category, and the proposals submitted by Greenlee Partners, LLC and Buchanan Ingersoll & Rooney PC, have been determined to be the highest-rated proposals in the state and local government category.

The Performance Oversight Committee agreed to recommend entering into agreements with the aforementioned firms in the identified categories for the total not-to-exceed amount of \$1,203,226.27 for the initial three-year period with the option to extend the term of the agreements up to an additional two one-year periods.

The Committee also received a presentation of the fiscal year 2024 annual physical inventory audit. It was reported that the results were effective and adequate and the audit was positive with no observations.

With no further business, the meeting was adjourned.

APPROVED